

## **Cherwell District Council**

### **Budget Planning Committee**

Minutes of a meeting of the Budget Planning Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 9 September 2014 at 6.30 pm

- Present: Councillor Nicholas Mawer (Chairman)  
Councillor Douglas Webb (Vice-Chairman)  
Councillor Ken Atack  
Councillor Timothy Hallchurch MBE  
Councillor Mike Kerford-Byrnes  
Councillor Melanie Magee  
Councillor Alastair Milne Home  
Councillor Nigel Randall  
Councillor Barry Richards
- Substitute Members: Councillor Matt Johnstone (In place of Councillor Sean Woodcock)  
Councillor Nicholas Turner (In place of Councillor Barry Wood)
- Apologies for absence: Councillor Carmen Griffiths  
Councillor Barry Wood  
Councillor Sean Woodcock
- Officers: Martin Henry, Director of Resources / Section 151 Officer  
Balvinder Heran, Joint Head of ICT Business Services  
Nicola Jackson, Corporate Finance Manager  
Jenny Barker, Major Developments Team Leader  
Emma Faulkner, Democratic and Elections Officer

#### **22 Declarations of Interest**

There were no declarations of interest.

#### **23 Urgent Business**

There were no items of urgent business.

#### **24 Minutes**

The Minutes of the meeting of the Committee held on 29 July 2014 were confirmed as a correct record and signed by the Chairman.

#### **25 Chairman's Announcements**

There were no Chairman's announcements.

26 **Section 106 Obligations**

The Committee received a report from the Head of Development Management which gave details of the Section 106 process for planning applications.

In response to questions from the Committee, the Team Leader Development Control and Major Developments explained that if management of an asset such as a village hall or green space had not passed to the relevant town or parish Council, or a management company during the time specified in the section 106 agreement then financial responsibility would fall to the District Council. The Director of Resources added that it would be achieved by a growth bid coming forward, and he wasn't aware of any such bids having been made.

**Resolved**

- (1) That the report be noted

27 **Joint ICT Business Service - Progress with Capital Programmes and Summary of Future Bids**

The Committee received a report which detailed progress on capital programmes and future bids within the joint ICT Business Service.

The Committee agreed that the detailed descriptions provided in section 5 of the report helped provide a clearer understanding of the IT replacement process, and commented that the anticipated savings associated with video conferencing were good to see.

**Resolved**

- (1) That the report be noted, and appropriate recommendations be made to Executive as part of the 2015/16 budget setting process.

28 **Quarter 1 Financial Performance**

The Committee considered the report of the Director of Resources, which summarised financial performance for the first quarter of the 2014-2015 financial year.

In response to questions from the Committee regarding car park income, the Corporate Finance Manager agreed to circulate more detailed information after the meeting.

The Committee commented that it was helpful to see the history of the slipped capital bids, and agreed that questions needed to be asked of relevant Heads of Service where slippage had occurred over several years.

**Resolved**

- (1) That the projected revenue and capital position at June 2014 be noted
- (2) That the contents and progress against the Corporate Procurement Action Plan be noted
- (3) That relevant Heads of Service be invited to the October/November meetings of the Committee to discuss capital budget slippage

29 **Work Programme 2014-15**

The Committee considered the draft Work Programme for 2014/15.

**Resolved**

- (1) That the work plan be noted

30 **Exclusion of Press and Public**

**Resolved**

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

31 **Medium Term Financial Strategy**

The Director of Resources circulated an updated spread sheet showing Medium Term Revenue Plan Assumptions for the period 2015-16 to 2019-20.

**Resolved**

- (1) That the update be noted

The meeting ended at 8.35 pm

Chairman:

Date: